Present: Erin Brothers, Hans Hoerschelman, Nancy Davin, Marsha Adolph, Monica Madura, Jessica Richardson, John Laverty, Michael Hesseltine, and Matthew Watson

Absent: Brenda Van Dee

Guests: Heidi Zahner-Younts and Sean Hesler, UI Organizational Effectiveness

Review/Approval of Minutes
- Aug 17th SC Exec Minutes
  Jessica Richardson – Motioned to approve
  Nancy Davin – Seconded
  Approval of minutes passed by majority vote

- Aug 23rd SC Exec Meeting with President Harreld
  John Laverty – Motioned to approve
  Hans Hoerschelman - Second
  Approval of minutes passed by majority vote

Coke Funds request review
  a. Rec Services request for Personal Training Program funding presented to exec committee by Matthew Watson for discussion
     i. Hans Hoerschelman - Motion to decline
     ii. Jessica Richardson – Second
     Decline of funding request by majority vote
  b. Spiritual Services Labyrinth training presented to exec committee by Matthew Watson for Discussion
     i. Discussion tabled by Erin Brothers
        1. Matthew Watson will reach out to Libby Conley and ask for more information

Iowa Awards/Staff Appreciation - Heidi Zahner-Younts
- IOWA – Improving Our Workplace Award
  o 18th year of program
  o Honors staff and Faculty who go above and beyond
- Staff Council Coke Funds are the sole funding source of this recognition program
- Nominations are reviewed by a committee in the fall and spring
  o Currently are discussing moving this to 1 deadline per year instead of fall and spring
- 1 award ceremony held in May (3rd Tuesday)
  o Winners are given
    ▪ Lapel Pin
    ▪ Certificate
    ▪ Recognized by leadership
    ▪ Used to have a monitory award but no longer
  o Nomination includes 4 Elements
    ▪ Initiative
    ▪ Innovation
    ▪ Measurable results
    ▪ Sustaining impact
Nominees include Faculty, Staff, and Merit Employees
  o # of nominees is down when compared to past years

Challenges
  o Getting nominations
  o Application process is intensive

Wants:
  o Would like to collaborate with SC Awards Committee – Erin will touch base with April Betts on this

Have developed an online workflow form for Staff Appreciation Grant but would also like to do this for the IOWA award

Staff Appreciation Grant Program
  o 1 per year
  o $300 max award
  o Review committee includes:
    ▪ Trevor Glanz
    ▪ Richard See
    ▪ Heidi Zander-Younts

Awards based on # of employees requesting
  o Funds are deposited to MFK as soon as they are approved
  o Currently do not have a follow up process to ensure the money was used appropriately but will with new system
  o 2015
    ▪ Healthcare
      • 40 applicants
      • 36 funded
      • Total funds $ 8,747
      • Staff impacted 2,360
    ▪ Non-Healthcare
      • 18 applicants
      • 18 funded
      • Total funds $ 4,650
      • Staff impacted 1,058
  o Historically this funding was used for a campus wide staff appreciation day

Mary Jo Small Program - Sean Hesler
  • ROI
    o No accountability built in the MJS
    o Use donor intent form to capture information from applicant
      ▪ Form includes coursework
        • Example of coursework was PMP course in college of business
  • Reviewed Foundation Account handout – see scanned copy of handout
  • Reviewed Foundation Account funding breakdown – see attachment of scanned excel breakdown
    o Sean states that they are purposefully letting the MJS foundation account build to a certain #
    o 21 of 39 requests were awarded this past year
  • Funding is paid to TEV account MFK and not paid out ahead of time
  • Presenting at a conference is looked upon more favorably than attending only
- Discussed proposal for having endowment account paying for Merit and Staff Council Coke Funds only going towards P&S Non-Bargaining staff
- Need to reach out to Kevin Ward to get more information on how funding toward Union employees works
- Discussed exploring a staff council foundation account

Motion to adjourn by Monica Madura
Seconded by Nancy Davin

Next Meeting
October 19, 2016, 2:30-4:30 P.M.
2520B UCC