Present: Erin Brothers, Jessica Richardson, Hans Hoerschelman, Marsh Adolph, Monica Madura, Michael Hesseltine, Nancy Davin, Brenda Van Dee

Absent: John Laverty

Review/Approval of Executive Meeting June 15, 2016 Minutes: Nancy Davin- motioned; Jessica Richardson- second- approve; Nancy Davin – motioned; Hans Hoerschelman –amended second. Review/Approval of President Harreld Meeting June 20, 2016 Minutes: Hans Hoerschelman - motioned; Nancy Davin- Second – Approved with one abstention.

FY17 Coke Fund Budget

The Executive Committee reviewed the FY17 Coke Fund budget. In addition to the budget includes funds for the Bike Share Program, which was committed in FY15 and funds for Staff Leadership Development, committed in FY16. It was approved as proposed with the caveat the committee will review again after discussions with Sean Hesler regarding the Mary Jo Small Award. It was noted that additional funds could be committed to the Tuition Assistance Program which has not requested an increase in money for the past few years, considering staff are still getting denied funding when they submit requests. Most of the funding in our budget is going towards awards and recognition. We currently have $5,850.00 free balance to date.

High on the list is "Leaders At All Levels" - 'coming soon' at Learning and Development website: hr.uiowa.edu/leadership-development/select-program#soon for the Staff Leadership Development commitment.

FY17 Coke Fund requests

- **Mary Jo Small** – We would like clarification. The amount requested is $20,000 and in the section for Date of Event, it states that funds are awarded 2x annually. So the question is, is the $20,000 request for all year, or just one session? (We will table the vote until next meeting) PENDING
- **Wellness - Health Fair/Wellness Store** - $6,500 requested - Hans motioned; Nancy second; **APPROVED**
- **Staff Appreciation Grant Program (mini grant)** - $15,497 requested - $14,000 was motioned by Nancy; Brenda – second; **APPROVED.** Applications can begin submission July 1st of each year. The first ‘qualified’ are first served until their funds are exhausted. We would like to request Heidi Zahner Younts to come and talk about this program for a better understanding of its use and purpose.
- **IOWA Awards** - $2,000 was requested. We fully support this program. We’d like to have clarification on this program as well. Heidi Zahner Younts is also the requester on this. Vote was to table this request. Jessica motioned; Hans second. PENDING

Path Forward

**SIT Update (Monica/Matt)**
There are four active subgroups with a 5th task force for the budget (task forces equates to subgroups). Their task is to review the process, the who, the when and the what of the budget. Tom Koeppel will be one of the members in the 5th task force. Some groups are progressing more slowly than others due to people being gone during the summer.

**OT Update (Erin)**

Parking/Transportation subgroup has met with the City of Iowa City; as well as Parking and Transportation for the university, and are going to meet with the students regarding the groups proposals based on student issues submitted to the Path Forward teams. There was a suggestion that we discuss having our annual compensation letter include the cost of parking? Should we negotiate to have that removed from our paycheck as salary?

**Business Analytics**

Adam Meeker (MS Student Business Analytics) has some data from our survey and more information will come in near future.

**Path Forward Ad-hoc Committee - on ‘to do’ list**

John and Erin are members of the BART (Bias Assessment and Response Team) committee.

**Misc. Items/Open Items**

**Postcard Mailing to Staff (Hans)**

Hans is looking for ideas on what to add to postcard besides 'who your councilor' is and the web page link. It was suggested to add information about how the meetings are open to the public and that there are agendas and minutes on our website.

We can use "Iowa Now" space once a month. Cristobal from Marketing has been taking ideas to his department.

**Adjourn** – Brenda motioned to adjourn; Hans second. All in favor - Approved