Present: Erin Brothers, Laurie Hafner Dahms, Hans Hoerschelman, John Laverty, Shannon Lizakowski, Monica Madura, Glenda Smith, Matthew Watson, Chuck Wieland, and Marsha Adolph.

Absent: none

Guests: Nancy Davin, Michael Hesseltine, and Jessica Richardson (new Executive Committee members)

Meeting called to order. Minutes will be approved electronically.

Staff Council Budget Close-out/Coke Funds Budget
We currently have the following money remaining:
1. $10,000 specifically reserved for a new entry level staff leadership program.
2. $4000 for the Bike Share program.
3. ~$2400 left in the office budget.

Discussion and Decisions:
We will keep the $4000 one more year that we have set aside for the Bike share program. If it is not used by the end of the next Staff Council year, we will consider doing something else with it.

The bulk of the discussion about remaining funds was about the $10,000 that was set aside for a new entry level staff leadership program. We had hoped to create something with UI Learning and Development. There are programs for executive level staff who are already a supervisor or manager but nothing currently for the emerging leader. We discussed whether or not we would like to consider sending staff to outside programs for this training. There was a great deal of discussion about just giving this money for the Tuition Assistance program as that is already setup with an application and awards process.

Hans Hoerschelman suggested that we consider giving some of this funding to the new UI Faculty, Staff and Student Food Bank that was setup in the IMU as UI Student Government recently gave some money to fund this program. This prompted much discussion about how many staff would use a food bank. Without data to back up the need, most staff councilors felt that this was more of a student and graduate student need rather than staff need. It was suggested that the new Food Bank should apply for Coke Funds in June if they would like funding for their program and provide data to show need.

The $10,000 will remain encumbered in the budget for now. The new Executive Committee will deal with the issue in June.

The Office Budget is different as these are funds that are required to operate the council.

- Hans Hoerschelman and Erin Brothers would like to do some traditional communication with staff. They have a request in for a bid for a letter to staff that would tell who their councilors are by job function and how to contact Staff Council. Monica Madura suggested that a post card would be better than a letter. It would be something people could keep and refer to. The committee agreed that this would be better. Hans will look into getting a bid for a post card.
The Elections Committee has also asked that Staff Council consider some of the budget toward building a new elections software application. UI Student Government would most likely have money to give to this too. This would come out of the office budget.

Two other items of note: Marsha needs a new office shredder. Erin Brothers also mentioned that she thought we would need to purchase a laptop for Brenda Van Dee for next year but Human Resources has one she can borrow.

FY17 Budget Process Updates and Discussion
Last week, Hans Hoerschelman sent out an email to all budget officers and Deans to include their local staff council representation in their unit budget conversations. This will hopefully help to make sure that staff concerns are heard. There will be a full-campus budget retreat later in June. Hans is hoping that including staff in these conversations will help ensure that staff voices are heard with all of the changes in the budget process.

Path Forward Updates and Discussion
Erin Brothers is on a sub-group on the Operations Team on parking. Terry Johnson is leading this group. Dave Ricketts and Jim Sayre from Parking and Transportation came and talked to the sub-group. One idea that was discussed is allowing students to have a reduced rate after 4:30 in faculty/staff lots. They are also talking about alternative ways to get people into campus. Monica Madura asked whether they are including the Presidential Parking Charter committee in these discussion. Erin said no but it is a good idea. Erin will pass this suggestion along.

The Strategy Implementation Team is waiting for the web site to get up and running. Nothing else to report here.

Executive Committee Membership Transition
The following tasks need to be completed:

1. Update website with officer elections and new staff councilors.
2. Shared governance website needs to be updated. Monica will do this.
3. Email groups needs to be updated with the new council members.
4. Shared drive access needs to be updated. Kimberly Keister offered to help keep these up. If Kimberly cannot do it, Laurie Hafner Dahms will take care of it.

Glenda Smith motioned to adjourn the meeting. Seconded by Chuck Wieland. Meeting adjourned.

Respectfully submitted,
Laurie Hafner Dahms, Secretary