Attending: Provost Butler; Kevin Ward, Interim Vice President for Human Resources; Erin Brothers, Laurie Hafner Dahms, Hans Hoerschelman, Shannon Lizakowski, Monica Madura, Glenda Smith, Matthew Watson, Chuck Wieland, and Marsha Adolph.

Absent: John Laverty

Meeting called to order

Updates
Provost Butler opened the meeting with updates on the following items:

- The AIB property in Des Moines is now named the Iowa Higher Education Center (IHEC). There will be some offices that will be moving from the Pappajohn downtown Des Moines building to the IHEC. Tom Rice is the point of contact for this endeavor.
- Fall enrollment is pretty firm. It will be up from last year and will continue to fluctuate until the semester starts. One change in enrollment management this year is that any student who was admitted but had not reserved their space by May 1 will be put on a waiting list. There was a question about whether or not this will hurt first year, first generation students as these students might not be as tuned in to processes. These students were all communicated with.
- Provost Butler will have the numbers for summer enrollment at the next meeting. The Summer Hawk incentive increased numbers last summer.
- Housing will be leasing an apartment building downtown for the next academic year.
- Jean Robillard will be serving as both VP for Medical Affairs and Dean of the Carver College of Medicine. There were some questions about the process. Kevin Ward said we always have the right to assign people into positions where special talents are required.
- The Strategic Planning Development group chaired by David Cunning and Sarah Hansen are continuing to meet and plan. They have a clear mandate from the Board of Regents to have a plan by July 1. There will be a draft by July 1 but the team has asked for a waiver to continue the process into the fall. The “plan” is meant to be short but have meaningful statements about direction. Councilors expressed concern with Provost Butler about having more staff involvement on this team aside from upper administration.
- Provost Butler discussed the Path Forward handout. The Strategy Implementation Team and the Operations Team will continue to change because new ideas will continue to be funneled into the teams. There will be a template that will be used to discuss the issue, get the background of the issue, set the priority, as well as look at past efforts and recommend action. This handout will be on the website soon.
- The budget process is very different from past years. All General Education Funds (GEF) units have had to present their plans to upper administration. Changes have been made on how units will fund fringe, salaries and other items that have come out of central funds in the past. These now have to be funded by units. There will be an approximately 1.2% increase in budgets. The units were asked to use the four (4) values or pillars (Supporting Student Success, Improving
Quality Indicators, Maintaining our Values, Shaping our Future) to set their budgets. Concern was expressed by council members about how to protect Professional & Scientific staff since the focus seems to be on faculty and merit staff are protected by their contract.

Meeting adjourned

Respectfully submitted,

Laurie Hafner Dahms, Secretary