FACULTY SENATE  
Tuesday, April 24, 2012  
3:30 – 5:00 pm  
Senate Chamber, Old Capitol  

MINUTES


Guests: J. Bathke (Human Resources), D. Finnerty (Office of the Provost), S. Fleagle (Chief Information Officer), E. Gillan (Faculty Policies and Compensation Committee; Chemistry), G. Gussin (Emeritus Faculty Council), S. Mason (University President), A. Rhodes (Elections Committee; Nursing), T. Rice (Office of the Provost), K. Ward (University Human Resources), L. Zaper (Faculty Senate).

I. Call to Order – President Fumerton called the meeting to order at 3:30 pm.  
http://www.uiowa.edu/~facsen/archive/documents/Agenda_FacultySenate.04.24.12_000.pdf.

II. Approvals 
A. Meeting Agenda – Professor Tachau moved and Professor Hill seconded that the agenda be approved. The motion carried unanimously.
B. Faculty Senate Minutes (March 27, 2012) – Professor Kurtz moved and Professor Tachau seconded that the minutes be approved. The motion carried unanimously.

C. Faculty Senate and Council Election Results – President Fumerton presented the results of the 2012 Faculty Senate and Council elections.

D. 2012-2013 Committee Recommendations (Linda Snetselaar, Chair, Committee on Committees) – Vice President Snetselaar presented the recommendations of the Committee on Committees for individuals to fill vacant positions on charter, university and Faculty Senate committees beginning with the 2012-2013 academic year. Professor Tachau moved and Professor Kurtz seconded that the 2012-2013 Committee Recommendations be approved. The motion carried unanimously.

E. 2010-2011 Motion Summary – Vice President Snetselaar presented the 2010-2011 Motion Summary. Professor Pendergast moved and Professor Hill seconded that the motion summary be approved. The motion carried unanimously.

III. New Business
• President Sally Mason

President Fumerton commented that it has become a tradition for President Mason to address the Faculty Senate annually, symbolizing the strong commitment to shared governance that exists at the University of Iowa. He welcomed the President to the Senate today. President Mason began her remarks with a discussion of the university budget. She noted that a decision regarding the state appropriations to the universities should soon be made in Des Moines, where the governor and the legislature are finalizing the state budget. It appears that an increase in appropriations is possible this year, unlike in the past several years. Nevertheless, state budgets across the country will be strained for the near future. Iowa, however, seems to be emerging from the recession somewhat healthier than many other states. President Mason cited statistics from a report issued by the think tank Demos indicating that from 1990 to 2010, state support for public higher education nationwide declined approximately 26%. The Grapevine at Illinois State University has reported recently that state funding for higher education has declined on average 7.6% for the current year. In Iowa, the decline was less steep, at 2.6%.

President Mason observed that, given these circumstances, the institution must therefore rely more heavily on other revenue streams than it has in the past. Private giving remains strong at the university with the last fiscal year being the second most successful fundraising year on record. Over 74,000 individuals or entities made approximately 123,000 gifts to the university, the second highest number of annual gifts on record. Enrollment continues to play a crucial role in the university budget. Several years ago a strategy was implemented to enroll 100 extra students each year for five years. The target goal of 500 extra students was reached in the first year of the plan, however. In spite of the additional revenue brought in by these extra students, the university faced infrastructure challenges in educating and housing the students, especially while the campus was still recovering from the flood. There are no plans to further increase enrollment until the planned new residence hall is operational and the buildings to replace those destroyed by the flood are well underway. Meanwhile, freshmen classes of the past several years are increasing in diversity and academic achievement.
President Mason then mentioned the Hawkeye Caucus, http://www.hawkeyecaucus.com/, an important outreach and advocacy effort managed by Peter Matthes in the Office of Governmental Relations. Well-attended Hawkeye Caucus events took place in Des Moines and Washington, D.C. this past academic year. Hawkeye Caucus Day at the State Capitol last month allowed for numerous students, faculty members, and staff members to convey information about the university’s accomplishments directly to elected officials. Other activities of the Hawkeye Caucus include sending notifications with the latest news about a broad range of university events to over 40,000 subscribers.

Turning to the topic of flood recovery, President Mason noted that firm funding commitments received from FEMA early this year will allow the university to move ahead with replacing several of the buildings destroyed in the flood. In February a public presentation of designs for the new buildings was held at Art Building West, another flood-damaged structure which just re-opened in January. Among the designs displayed were those for a second art building to be constructed nearby, a new building for the School of Music to be constructed downtown, and a new performing arts center to be constructed just north of Hancher Auditorium. Hancher will need to be demolished slowly because of the presence of asbestos within the structure. The university is still awaiting word from FEMA about funding for a new art museum. Meanwhile, the university’s famous Jackson Pollock *Mural* is currently on display at the Des Moines Art Center and President Mason encouraged everyone to view the painting there.

President Mason then remarked upon the numerous leadership changes presently occurring at the university. Five colleges have or will shortly have new deans. Margaret Crocco was appointed dean of the College of Education last summer. Sarah Gardial will become dean of the Tippie College of Business on July 1. Alec Scranton, who had been serving as interim dean at the College of Engineering, was appointed dean of the college earlier this month. The search for a new dean of the College of Liberal Arts and Sciences is nearing conclusion and an announcement is expected soon. And, candidates for the position of dean of the Carver College of Medicine will be visiting campus within the next month or so. Campus visits are also being arranged for candidates for the position of Vice President for Research and Economic Development. President Mason praised administrators Curt Hunter (Dean, Tippie College of Business), Linda Maxson (Dean, College of Liberal Arts and Sciences), Paul Rothman (Dean, Carver College of Medicine), and Jordan Cohen (Vice President for Research) for their work. She also commended the members of the search committees for their efforts and acknowledged the important role of shared governance in the search processes.

President Mason concluded her remarks by briefly describing two new initiatives on campus. Phil’s Day, celebrated for the first time today (April 24), seeks to raise awareness of philanthropy among current UI students, particularly the impact that giving to the university has had upon their educational experiences at the UI. Students are being encouraged to maintain a connection with the university following graduation. Buildings that have been renovated partly by means of donations are decorated today with yellow ribbons. Students also have the opportunity today to send postcards to donors thanking them for their generosity. The First-Generation Initiative, sponsored by the Offices of the President and of the Chief Diversity
Officer, seeks to address the issues faced by students who are the first in their families to attend college. As a first-generation student herself, President Mason expressed a personal interest in this program. About 25% of UI students are first-generation, and students who identify as both first-generation and low-income are nearly four times more likely to leave college after their first year. The First-Generation Initiative will attempt to create a community and sense of belonging for these students with the goal of retaining them at the university. As part of the initiative, faculty members who were first-generation students are being encouraged to share their stories. President Mason ended her remarks by thanking the senators for their participation in shared governance and offered to answer questions.

Professor Kurtz asked when ground would be broken on the new buildings President Mason had referred to earlier. President Mason responded that work would most likely begin within the next year. For the next 4-5 years, about $20 million would be spent monthly on construction, generating much economic activity in the community. Construction would include not only the flood buildings, but the new children’s hospital, the new athletic facilities, and new parking structures. The target completion date for the flood projects is 2015.

President Fumerton thanked President Mason for speaking to the Faculty Senate.

- **Video Surveillance Policy (Kevin Ward, Assistant Vice President, HR Administration)**

  President Fumerton indicated that this proposed policy had come to the attention of the Faculty Senate officers only a few weeks ago. Over 700 video surveillance cameras are already installed around campus, yet there is currently no university policy that governs the approval process, installation and use of these cameras. Since requests for another 400 cameras are anticipated by Information Technology Services (ITS) in the near future, the Senate leadership felt it necessary to implement a policy as soon as possible. President Fumerton stressed that the purpose of today’s discussion was not to debate whether to allow video surveillance cameras on campus, but rather how to regulate them.

  Kevin Ward, Assistant Vice President, HR Administration, explained that the creation of this policy had been precipitated by changes in technology which have led to the wider availability of increasingly affordable video equipment along with rising concerns about security. Several university entities have a stake in this issue. The UI Department of Public Safety is interested in knowing the location of all video surveillance cameras on campus in case footage may be useful in a criminal investigation. Facilities Management will need to take the installation and operation of cameras into consideration when designing and building new structures. Human Resources is concerned about the impact of cameras on the rights and duties of employees. A committee of representatives from the various campus offices concerned examined applicable policies in place at other institutions before developing a draft policy for UI. This draft policy has been reviewed by the leadership of Human Resources, ITS, and Public Safety, and feedback from the governance bodies is now being sought.

  Mr. Ward then guided the group through the draft policy. The policy would apply to all UI students, faculty, staff and visitors, on university property or at university events. There are a number of exclusions; the policy would not apply to video not used for surveillance purposes, to
the Department of Public Safety, or to cameras on university property leased to an external party (e.g., a bank branch on campus). The policy would not apply to audio recordings, since audio recordings are already addressed by state law. The policy outlines some basic principles, such as protecting the safety and property of the university community, promoting a secure campus, and assuring that video surveillance is used properly. An administrative committee, consisting of representatives of many of the offices listed above, would be created to provide oversight of the policy’s implementation. This committee would monitor the policy’s application to new and existing equipment; develop procedures for request approval, retention of and access to footage, and use of signage; and periodically review the policy. An approval process for video surveillance equipment is outlined in the policy and the issue of external release of footage is briefly addressed. Responsibility and authority for oversight of appropriate use of video surveillance would rest with central administrators listed in section 1.4 (b) (2). The policy also mandates that information on the location of all existing video surveillance equipment be conveyed to the Department of Public Safety by the end of the 2012 calendar year.

Professor Tachau suggested that section 1.2 (a) (1) be amended to read those that are made for instructional, academic, or artistic purposes... Professor Cox asked what entity had oversight for the 700 cameras already installed on campus – is it the Department of Public Safety (DPS)? Mr. Ward responded that, to his knowledge, DPS did not control many, or even any, of these cameras. DPS would, however, like to learn the locations of all of these cameras in case there is need of footage for a criminal investigation. Professor Cox then asked who is making requests for installation of video surveillance cameras. Mr. Ward replied that the requests are coming from university departments. Professor Cox asked if one of the duties of the administrative committee would be to determine whether a request for equipment was reasonable. Mr. Ward responded that it would be. Professor Cox then sought clarification of the portion of the policy that addressed open records requests. Mr. Ward explained that it was his understanding that, like much else at the university, footage may be subject to open records requests, in compliance with applicable laws.

Professor Wilder inquired whether video footage is retained. Mr. Ward responded that if a camera is running, one can assume that footage is retained. He added that the committee which drafted the policy considered that the use of “dummy” cameras (visible but not running, to serve as a deterrent) was not appropriate on campus. President Fumerton stressed that at this point, we don’t even know where all the cameras are, not just how they are being used. Adoption of the policy would then allow for collection of this information so that informed decisions could be made regarding whether specific cameras should continue to operate. Professor Gerr urged that the term surveillance be defined in the policy. As the policy stands now, he added, the emphasis seems to be on equipment, rather than on surveillance, which is the real focus of the policy. He also suggested that the first sentence of the policy be revised to read, This policy applies to all University of Iowa students, faculty, staff and visitors to campus in their use of video equipment for the purpose of surveillance on or in any University property...

Professor Tachau concurred that the policy should define surveillance. She acknowledged that there are concerns about security; however, she was wary of the chilling effect on academic freedom that the retention of footage might precipitate. She urged that the policy be revised to
include a consideration of these issues. President Fumerton responded that cameras are currently being installed without any oversight whatsoever and that the policy in its current form at least establishes a procedure for the review of individual camera requests. Professor Tachau suggested that the Senate pass a resolution requesting that the central administration put a moratorium on the installation of any new equipment until the Senate has the opportunity to review a revised draft policy in September. President Fumerton stated that it was his preference that the current draft policy be approved now and then be reviewed and possibly revised in the near future, when unforeseen issues and concerns have come to light. Mr. Ward commented that there would be much to be learned in the early months of the policy’s implementation that could then be incorporated into a revised version of the policy, if necessary. Steve Fleagle, Chief Information Officer, reminded the Senate of the many new buildings scheduled to begin construction shortly. Many of the requests for new video surveillance equipment are for the new buildings. Delaying a decision on guidelines for installation and use of the equipment could add to the costs for those buildings. There has already been a moratorium in effect on new equipment since last summer, leading to much pent-up demand. He encouraged the Senate to reach a decision today. President Fumerton suggested that Mr. Ward and Mr. Fleagle be invited back to the Senate in the fall to report on the policy. Suggestions for revision could be made at that time.

Noting the large size of video files, Professor Pendergast inquired how long video footage might be retained. Mr. Fleagle responded that the current thinking on campus is to retain footage for between 30 and 90 days. Professor Nisly asked whether motion sensors and other tracking devices could be addressed by the policy, as discussed at the Faculty Council meeting. Mr. Ward responded that he and the others who had drafted the policy considered this, but had decided to keep this policy tightly focused on video for the purpose of surveillance. Professor Cox asked if footage could be used in a disciplinary or grievance case as evidence or information. Mr. Ward responded that the policy indicates that if footage is used for anything other than the original intended purpose (safety and security), then that usage must first be approved by the process set forth in the policy. Professor Cox then asked if there were any university regulations governing employees that related to this. Mr. Ward said he was not aware of any.

Professor Tachau moved and Professor Pendergast seconded that the video surveillance policy be approved as an interim policy with the edits suggested by Professors Tachau and Gerr and with the understanding that a report on the policy would be made to the Faculty Senate next year.

- Fixed Term Faculty Policy (Richard Fumerton and Ed Gillan, Chair, Faculty Policies and Compensation Committee)

  President Fumerton thanked the Faculty Policies and Compensation Committee, ably chaired by Professor Ed Gillan, along with Associate Provost for Faculty Tom Rice and Diane Finnerty, Director of Faculty Human Resources and Development, for all of their work on this policy. President Fumerton reminded the group that a year ago the College of Liberal Arts and Sciences had submitted a policy for a senior lecturer position to the Faculty Council for consideration. The Council had determined that the policy was not yet ready for the Faculty Senate to review, partly because it pertained only to the College of Liberal Arts and Sciences, not
to the entire university. The Faculty Policies and Compensation Committee (FPCC) then worked on the policy for months in an attempt to develop it into a university-wide policy. Meanwhile, the College of Law and the Tippie College of Business moved ahead with their own collegiate policies for lecturers. Recognizing the widely different needs of the colleges regarding lecturers, the FPCC eventually abandoned its efforts to create a detailed university-wide policy in favor of writing a brief passage (Proposal #1) pertaining to fixed-term faculty appointments (lecturers, adjuncts, visitors, etc.) for the Operations Manual (there was previously no mention of this type of appointment in the Operations Manual). The passage would link to more detailed language on the Provost’s Office website describing a college’s development of guidelines for the recruitment and retention of fixed-term faculty; part of this description would be the revised language on lecturers presented to the Senate today (Proposal #2). Professor Gillan then explained that in developing the two proposals (for the Operations Manual and for the Provost’s Office website) the FPCC sought input from the Provost’s Office and the Council of Deans. The latter group approved of the Operations Manual proposal but suggested one small edit shown in red on the handout. He added that the Council of Deans was still reviewing the language for the Provost’s Office website. It was possible that the Senate may need to consider in the fall any suggestions made by the Council of Deans.

Professor Tachau asked if the FPCC or Faculty Council had considered inserting a bullet point in the language for the Provost’s Office website that specified a limit on the number of lecturers allowed per college (as a percentage of the number of tenured/tenure-track faculty, as was done for clinical-track and research-track faculty). President Fumerton responded that the FPCC had considered this, but decided against including it. He added that in his opinion these types of decisions should be made locally rather than centrally, with Provost’s Office oversight of implementation. Colleges and even departments vary widely in their need for and interest in employing lecturers; some departments may be able to make a strong case for hiring many lecturers. Secretary Bohannan noted that since clinical-track and research-track faculty were full time it was easier to limit their numbers in relation to the tenured/tenure-track faculty. Many lecturers, however, are part time, so a similar cap would be difficult to institute.

Professor Tachau then suggested that collegiate administrators discuss the issue of number of lecturers with their faculty, so that a solution acceptable to both can be found. President Fumerton responded that this was indeed part of the second proposal. [These guidelines must be...approved by the faculty of the college.] Professor Tachau pressed for adding language indicating that the guidelines must be approved by a vote of the faculty of the college, so that responsibility for this decision did not rest with a smaller body. Professor Pendergast supported Professor Tachau’s suggestion, noting that otherwise such a decision could easily be delegated to a representative group of the faculty. Professor Kurtz commented that the phrase by a vote of the entire faculty of the college would be more consistent with the clinical-track policy.

Professor Wasserman suggested an edit in the third line of the first proposal, to use hire fixed-term faculty to teach courses... Professor Pendergast expressed surprise that the proposal for the Operations Manual linked to a different document with specifics on hiring and promotion. Professor Gillan responded that this was the practice for promotion guidelines, etc., for other types of faculty. Professor Pendergast wondered if perhaps the policy should state that
requirements for use and implementation of fixed-term faculty appointments are decided at the collegiate level. Professor Gillan commented that these collegiate-level decisions still need to be approved by the Provost’s Office. Professor Tachau then suggested that a statement indicating that such policies are developed by the colleges and approved by the Provost’s Office be inserted. President Fumerton observed that such a statement appears in the second proposal (the text for the Provost’s Office website). Professor Cox spoke against Professor Tachau’s suggestion and in favor of leaving the document as is. He expressed concern about the working conditions that lecturers face.

Professor Kurtz moved and Professor McMurray seconded that the Fixed-Term Faculty Policy (the first proposal) be approved as a working document, with the suggested edits, to be reviewed again by the Faculty Senate in the fall once input has been received from various administrators. The motion carried unanimously.

Professor Pendergast moved and Past President Dove seconded that the language on lecturers for the Provost’s Office website (the second proposal) be approved as a working document, with the suggested edit, to be reviewed again by the Faculty Senate in the fall once input has been received from various administrators. The motion carried unanimously.

*Proposed Ad Hoc Committee (Richard Fumerton)*
President Fumerton reminded the group that currently neither lecturers nor research-track faculty have representation. Issues related to research-track faculty will be examined when the Faculty Senate undertakes a review of the research-track next year. In order to discover the concerns of lecturers, President Fumerton proposed the creation of an ad hoc Lecturers Committee, composed of five lecturers to represent their colleagues. Professor Wilson asked if adjuncts, visitors, etc., have representation. President Fumerton responded that they did not, but that the research-track faculty and the lecturers differ from the other groups in that they have more permanent positions at the university. Professor Pendergast commented that the faculty types referred to by Professor Wilson often have primary appointments elsewhere.

Professor Ringen moved and Professor McMurray seconded that the creation of the proposed ad hoc Lecturers Committee be approved. The motion carried unanimously.

IV. From the Floor –
Professor Tachau moved that the Senate approve the following resolution in honor of President Fumerton:
WHEREAS the University of Iowa Faculty are members of a University Community that requires dedicated leadership; and
WHEREAS President Richard Fumerton has served effectively and with dedication as Senate Vice President and President, working assiduously on behalf of the Senate and the entire University community; and
WHEREAS President Fumerton has worked constructively both with members of the administration and with faculty colleagues on the Council and Senate to reinforce and to improve policies of great value to the vitality of the faculty both collectively and individually;
WHEREAS President Fumerton has continued to strengthen fruitful relationships between the Regents and the University of Iowa faculty, thereby fortifying our mutually respectful communication; and
WHEREAS President Fumerton has advocated carefully, thoughtfully, knowledgeably, and ceaselessly for the values of the faculty’s expertise and academic freedom, and of tenure as an essential foundation for both;
BE IT RESOLVED that We the Senate express our most profound gratitude to President Fumerton for his dedicated leadership and service to us all.

Past President Dove seconded that the resolution be approved. The resolution was unanimously approved via applause.

V. Announcements

• Regents Awards for Faculty Excellence (Richard Fumerton)
  President Fumerton announced the winners of the 2012 Regents Awards for Faculty Excellence: Karim Abdel-Malik (Biomedical Engineering); Wallace Alward (Ophthalmology & Visual Sciences); Donald Black (Psychiatry); James McPherson (Creative Writing); Jonathan Wilcox (English); and Adrien Wing (Law).

• Michael J. Brody Awards for Faculty Excellence in Service to the University and the State of Iowa (Richard Fumerton)
  President Fumerton announced the winners of the 2012 Michael J. Brody Awards for Faculty Excellence in Service to the University and the State of Iowa: William Field (Occupational & Environmental Health); Michael O’Hara (Psychology); and Rachel Williams (Gender, Women’s & Sexuality Studies).

• Concluding Remarks of the 2011-2012 Faculty Senate President
  President Fumerton thanked the senators for their work and read a list of outgoing councilors and senators. He commented that in his opinion the Faculty Senate and Faculty Council had accomplished a great deal this past year, approving both new policies and revisions to existing policies. These policies will be better because of the scrutiny received from the Council and Senate. The Faculty Senate officers also engaged in a wide range of productive informal conversations with administrators and others during the past year. President Fumerton observed that the wheels of shared governance sometimes turn slowly. The university’s commitment to shared governance is critical and is the envy of many other institutions.

  President Fumerton thanked Professor Tachau and Past President Dove for convincing him to run for Faculty Senate vice president and noted that he had learned a tremendous amount during his time as a Faculty Senate officer. He added that only now did he understand what an important and difficult job it was to serve as Senate president and therefore he expressed gratitude to all the previous presidents for their hard work on behalf of the faculty. President Fumerton then thanked the members of his leadership team: Past President Dove for his outstanding mentoring, insights, and knowledge; Vice President Snetselaar for her excellent advice and staunch support; and Secretary Bohannan for her clarity of thought, common sense,
and talent for sound argument. He also thanked Faculty Senate Administrative Services Coordinator Laura Zaper for her work.

President Fumerton and Vice President Snetselaar presented gifts to outgoing Secretary Bohannan and outgoing Past President Dove. President Fumerton also presented Faculty Senate Administrative Services Coordinator Laura Zaper with a gift.

VI. Adjournment – Professor Tachau moved and Professor Pendergast seconded that the meeting be adjourned. The motion carried unanimously. President Fumerton adjourned the meeting at 5:00 pm.
President Snetselaar continued, noting that when she had agreed to appear on the ballot last year, she had had only a limited idea of what being a Faculty Senate officer entailed. Now, however, she understood the immense amount of work required and the significance of that work. She had also come to appreciate this university’s strong commitment to shared governance, distinguishing it from many of its peers. She had learned how influential the senators could be in helping to guide the direction of the university. President Snetselaar commended the work done by the Senate on various policies during the past year. She observed that, when working on policies, the Faculty Senate must take into consideration the many different points of view of its diverse faculty throughout all of the colleges. President Snetselaar indicated that her goals for her presidency included presenting a strong case for the importance of research and its role in informing our teaching and in engaging our communities. At the heart of stellar teaching is our ability to take our research and make it an essential part of our gift to students. She added that it is important to work with the legislators and the regents to let them know what faculty do and the many ways in which faculty are working with students. President Snetselaar stated that in the coming year she would like to showcase the university’s diverse and talented faculty. She concluded by indicating that she was looking forward to working with senators and that she would like to hear from senators regarding any concerns.

IV. From the Floor – There were no issues from the floor.

V. Announcements
   • Officer Election Results – Professor Rhodes announced that the new Faculty Senate Vice President is Erika Lawrence and the new Faculty Senate Secretary is Nicole Nisly. All candidates were given a round of applause.
   • 2012-2013 Meeting Schedule – President Snetselaar reminded senators that the meeting schedule for 2012-2013 could be found in their meeting packets.

VI. Adjournment – Past President Fumerton moved and Professor Bohannan seconded that the meeting be adjourned. The motion carried unanimously. President Snetselaar adjourned the meeting at 5:13 pm.