Form W-9
Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Part I  Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II  Certification
Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

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Authorization for Electronic Vendor Payments (ACH)
We ask vendors to accept electronic transfer payments to the financial institution of your choice, anywhere in the United States. Please complete the information below authorizing the ACH payment process between The University of Iowa and your company. This authority remains in effect until written notice is given to cancel, change, or stop the service. The University of Iowa is not responsible for any delay, loss of funds or overdraft charges due to incorrect banking information provided on this form.

Complete the following bank information to receive payments electronically

Bank Name: ________________________________

Bank Routing #: ________________________________

Account #: ________________________________

email for payment notification (2 max):

Compliance
• To comply with International ACH Transaction (IAT) rules, you must notify The University of Iowa if ACH-disbursed funds are being transferred from a United States financial institution to a financial institution in another country.
• The particular rules are pursuant to requirements of the Office of Foreign Assets Control. In order for The University of Iowa to comply with the IAT rules and the applicable United States laws, you must answer the following question:

Will the ENTIRE electronic payment(s) from The University of Iowa be transferred to a foreign bank account?  □ No  □ Yes

Print or type.

See Specific Instructions on page 3.

Effective Date: ________________________________

Signature of U.S. person

Date

The University of Iowa-Accounts Payable/Purchasing
202 Plaza Centre One
Iowa City, IA 52242-2500
Fax - 319-335-2443  purchasing-vendor@uiowa.edu

Give Form to the requester. Do not send to the IRS.