March 2020

Dear Customer:

As you are aware, the number of cases and countries impacted by COVID-19 is growing every day and we continue to monitor this rapidly evolving situation closely.

We are working with our suppliers to understand any impacts upon our supply chain for all products that may be hindered by surge volume, work slowdown, or transportation issues due to COVID-19. Please know we are doing everything possible to ensure we can meet our commitments to our customers, though we are unable to guarantee fulfillment according to standard lead times.

We will keep you apprised of new information about timelines for the products and services we provide for you as it becomes available.

Sincerely,

[Signature]

Dave D'Angelo
Vice President, Global Portfolio Management